



### SITE INFORMATION

Primary Service Location Address	Northwest Tri-County Intermediate Unit (IU5) 252 Waterford Street Edinboro, PA 16412
Hours of Operations	<p>Mon thru Fri 8:30 A to 12:00P and 12:30P to 4:00P (closed for lunch)</p> <p><b>Early Closing</b> Nov 26th, and 12:00P on Dec 23, 2008, and 3:00P April 9<sup>th</sup> and May 22, 2009</p> <p><b>Closed:</b> Thanksgiving 11/27, 11/28, &amp; 12/1, Christmas 12/24, 12/25 &amp; 12/26, New Years Eve, New Years Day, January 2, Martin Luther King Day (1/19/2009), Presidents Day (2/16/09), Good Friday, Monday after Easter and Memorial Day.</p> <p>Please do not overwhelm the service by sending large groups of applicants to the locations. <b>If you have a large group of applicants to fingerprint, please contact the fingerprint site and plan for their arrival to occur over days and weeks, not hours.</b> The fingerprint site may have a preferred method for handling large groups of applicants.</p>
Telephone Number (Applicant Use)	<p>Register online at <a href="http://www.pa.cogentid.com">www.pa.cogentid.com</a></p> <p>Pay for your background check online at <a href="http://www.pa-prints.com">www.pa-prints.com</a></p> <p>Please see <a href="http://www.pa.cogentid.com">www.pa.cogentid.com</a> or the web site listed below for information pertaining to fingerprint processing. Neither Cogent Systems nor this fingerprint site have the means to provide applicants the status of their background check. If the applicant does not receive the Criminal History Record from PDE within 4-6 weeks, they should call 717-783-3750 and leave a message or email PDE at <a href="mailto:dwolfgang@state.pa.us">dwolfgang@state.pa.us</a></p>
Web Site (Service Site Specific)	<a href="http://www.iu5.org/">http://www.iu5.org/</a>
Directions to your facility	From Route I-79: Take exit 166 (Edinboro/Albion); turn onto US 6N East. Follow 6N East through Edinboro (approx. 2-3 miles). Approximately ¼ mile past the second light, you will see the Northwest Tri-County Intermediate Unit sign on your right. We are located directly across from Penn Union and to the west of the Edinboro US Post Office.
Special Instructions for Applicants	You must be registered for background check services before arriving at IU5. To register go to <a href="http://www.pa.cogentid.com">www.pa.cogentid.com</a> or call 888-439-2486.
Additional Information	Please bring your current valid photo ID, confirmation number of your registration, and money order OR confirmation number of payment with you.